SHELL POINT
Retirement Community

MCL

COMPUTER COLLEGE Registration Form – Spring 2010

(Use a separate form for each person to register.)

NAME_____APT. #_____PHONE_____
(Please print)

SELECT	NUMBER	CLASS NAME	FEE
		(FOR REGULAR CLASSES SEE THE OTHER SIDE)	
		ONE SESSION WORKSHOP	
	CC001	**HEADERS AND FOOTERS – LEVEL 2**	**$3.00**
		TWO SESSION WORKSHOPS	
	CC002-A	**THE POWER OF RIGHT CLICKING (XP) – LEVEL 2**	**$6.00**
	CC002-B	**THE POWER OF RIGHT CLICKING (V) – LEVEL 2**	**$6.00**
	CC002-C	**FILES, FOLDERS & FLASH DRIVES – LEVEL 2**	**$6.00**
	CC002-D	**MANAGING THE APPLICATIONS SOFTWARE ON YOUR COMPUTER – LEVEL 2**	**$6.00**
	CC002-E	**INTRODUCTION TO EXCEL 07 - LEVEL 2**	**$6.00**
	CC002-F	**FORMATTING DOCUMENTS – LEVEL 2**	**$6.00**
	CC002-G	**PERSONAL ADDRESS CARDS – LEVEL 2**	**$6.00**
	CC002-H	**DOWNLOADING OPEN OFFICE ON YOUR COMPUTER – LEVEL 2**	**$6.00**

(FOR REGULAR CLASSES SEE THE OTHER SIDE)

Total Amount Due: $_____

*** Flash drive required and can be purchased at either Service Desk.**